

## **Quarterly Report – April -June 2016**

Please name and save your report by the project number, quarter month and year (i.e. 2005-XXX-565-P-OCT2006).

These reports shall be Microsoft Word documents submitted electronically on or before January 1, April 1, July 1, and October 1 of each calendar year for the term of the project.

Quarterly reports should be submitted directly to [dcp@clarkcountynv.gov](mailto:dcp@clarkcountynv.gov). County reserves the right to edit these reports for grammar and accuracy for posting to a public website.

**Agency/Organization:** TerraGraphics Environmental Engineering

**Project Name:** Independent Science Advisor Panel for the Desert Conservation Program

**Project Number:** 2013-TERRA-1410B

**Reporting Period:** April - June 2016

**Project Contact Name and Information:**

Tarita Harju, 208-786-1206

**QUESTION 1: What did you accomplish during this reporting period? How did these accomplishments help you reach the goal of your project? If relevant, what indicators or benchmarks were used to determine your progress?**

Primary accomplishments include a successful collaborative BGO Workshop and the resulting Draft and Final BGO documents. We also had a successful May quarterly meeting that laid out most of the planning needed for deliverables in the upcoming quarter and kicked-off two potential WAF projects.

**QUESTION 2: What, if any, problems were encountered? Briefly describe those problems and the manner in which they were dealt.**

One panel member will be leaving the Panel because they accepted a new position—they plan to continue their advisory role until their new position starts on July 11<sup>th</sup>. We are currently dealing with this problem by finding an equally qualified riparian ecologist to take their place on the Panel. We will make sure the new panel member is approved by DCP staff and will work to catch them up regarding the context of their role on the Science Advisory Panel as well as on DCP needs and program goals. Estimated timeline for replacing the departing riparian ecologist is July 15<sup>th</sup>.

**QUESTION 3: What, if any, proposed activities were not completed? Briefly describe those activities, the reasons they were not completed and your plans for carrying them out.**

All proposed activities were completed.

**QUESTION 4: What is the calculated percent of work completed?**

The calculated percent of submitted and accepted work completed is 20%.



**QUESTION 5: Do you foresee any upcoming problems with future project activities?****If so, how do you propose to overcome those problems?**

No foreseen upcoming problems.

**QUESTION 6: Is there anything else you want to tell the DCP about this project?**

Not at this time.

**QUESTION 7: What was produced during the reporting period?**

This information is included in the table below. D02, D03, D04, D05, D06, D07, D08, M03, M04 and M16 were all submitted/completed and approved during this quarter.

**Please report on the status of each Milestone and Deliverable, indicate whether they are not started, in progress, or completed and provide comments on the status as necessary.**

Date Due (2016 only)	D / M #	Task (Deliverable)	Actual Meeting Date	Date Delivered / Status	Approved by Clark County
01-Feb-16	M01	Contract Award and Mobilization		NA	NA
01-Mar-16	M02	Project Kick-off Meeting	17-Feb	17-Feb	NA
01-Apr-16	D01	Agenda and Materials for BGOs and Monitoring Workshop		25-Mar	5-Apr
05-Apr-16	D02	Quarterly Progress Report		7-Apr	22-Apr
15-Apr-16	M03	BGOs and Monitoring Workshop	4/11-4/12	12-Apr	NA
15-Apr-16	D03	Review Draft IPB Process and Schedule		14-Apr	22-Apr
30-Apr-16	D04	Review Draft IPB Budget Principles		21-Apr	25-Apr
01-May-16	D05	BGOs and Monitoring Workshop Summary		29-Apr	19-May
15-May-16	M04	Quarterly Science Advisor Panel Meeting	10-May	10-May	NA
15-May-16	D06	Draft BGOs		13-May	3-Jun
30-May-16	D07	IPB Funding Recommendations Report		27-May	17-Jun
30-May-16	D08	Quarterly Science Advisor Panel Meeting Summary		13-May	19-May
05-Jul-16	D09	Quarterly Progress Report		23-Jun	
15-Jul-16	D10	Final BGOs		22-Jun	
30-Jul-16	D11	Review Draft IPB Report		Not Started	
24-Aug-16	M05	Quarterly Science Advisor Panel Meeting		Not Started	
TBD-Aug-16	M06	Provide Presentation Assistance		Not Started	
23-Aug-16	M07	Attend Annual Progress Report Symposium		Not Started	
23-Aug-16	D12	Annual Progress Report Symposium Presentation		Not Started, Request 6/15	
01-Sep-16	D13	Draft Adaptive Management Monitoring Plan		Started, 5% complete	
15-Sep-16	D14	Annual Progress Report Symposium Review		Not Started	
15-Sep-16	D15	Quarterly Science Advisor Panel Meeting Summary		Not Started	
05-Oct-16	D16	Quarterly Progress Report		Not Started	
15-Oct-16	D17	Final Adaptive Management Monitoring Plan		Not Started	
15-Nov-16	M08	Quarterly Science Advisor Panel Meeting		Not Started	
30-Nov-16	D18	Quarterly Science Advisor Panel Meeting Summary		Not Started	
9-Jun-16	M16 (WAF 1)	Attend Meeting with Southwest Ecology		Completed	
15-Jul-16	D36 (WAF 1)	Review / Provide Report on Dist. Model Package		Started, 50% complete	